



# NEIGHBORHOOD WATCH PROGRAM

## Coordinator contact list

### Team A

Aux. Sgt. Michael Craft  
248-542-6161 ext(118)  
auxcraft@yahoo.com

### Team B

Aux. Sgt. Brian Forrester  
248-542-6161 ext(254)  
bforrester@hazelparkpd.us

### Team C

Aux. Ofc. Frank Snyder  
248-542-6161 ext(129)  
auxsnyder@yahoo.com

City Web Address is  
[www.hazelpark.org](http://www.hazelpark.org)

# Are You Interested In Neighborhood Watch

The potential for your Neighborhood Watch is limited only by your imagination and the willingness of you and your neighbors to become actively involved. In addition to preventing crime, a Neighborhood Watch can work to resolve problems, increase the quality of life, and even increase the value of the homes in your area.

My role as one of the Neighborhood Watch Program Director is to provide you with the information and tools that your neighborhood needs to successfully implement and maintain a strong Neighborhood Watch program.

I look forward to hearing from you and working with you and your neighbors to customize a Neighborhood Watch program that addresses your area's needs.

If you are interested fill out the bottom portion of this letter and return it to the Hazel Park Police Department, at 111 East Nine Road, Hazel Park.

Sincerely,

Aux. Officer Michael Craft  
Aux. Officer Brain Forrester  
Aux. Officer Frank Snyder



---

**I'm interested in a Neighborhood Watch Program**

Name:

Address:

E-mail:

Phone Number:

## TIPS ON HOW TO CALL THE POLICE

The 9-1-1 system is designed to handle the following types of situations:

LIFE THREATENING EMERGENCIES (Fires, Accidents, ect)

MEDICAL EMERGENCIES (Injuries, Heart Attacks, Choking, ect)

CRIMES IN PROGRESS (Robberies, Burglaries, Fights, ect)

The 9-1-1 operators are specifically instructed on how to handle emergency calls. When you call 9-1-1, the operator will assess your situation and may instruct you to call back on the non-emergency number. Please don't take this as an insult, the operator knows information you do not, such as the number of operators working and the number of other calls coming in on the 9-1-1 lines (the system can only handle five 9-1-1 calls at a time).

The non-emergency number for your HAZEL PARK POLICE DEPARTMENT is **248-542-6161**, then press "0" on your touch tone phone. Use this number when you need to report something that is not an emergency. Examples of non-emergency calls include: reporting dogs roaming the street, bicycles stolen sometime during the night, minor accidents where no one is injured, and parking complaints.

**When you see suspicious activity, CALL THE POLICE!** The dispatchers are trained to decide whether or not your situation warrants police response. It does not do anyone any good to find out after a burglary has occurred that a neighbor saw a suspicious car backed into the victim's drive, or a suspicious person (s) hanging out on your neighbor's property. When in doubt call the police!

Just a note about response time.....invariably, when you need the police, so will everyone else in the city. Calls are dispatched on a priority system, with all emergency situations given first priority. Even is an officer is unable to respond as quickly as you would like, it is still important for you to report suspicious activities. If the dispatcher tells you an officer will respond, police will respond. Even if our response is not immediate, your call will be dispatched for all of the patrol officers to hear and will generate a patrol car coming through your neighborhood.

All employees of the Hazel Park Police Department have a voice mailbox for telephone calls. Please keep in mind most officers work out of a patrol car and do not have access to a phone. Generally patrol officers check their voice mail once during their shift. If you wish for an officer to return your call please let them know when is an appropriate time for them to call you back. Do not use the voice mail system when you need an officer to be dispatched to your location, in those circumstances you should call the dispatcher following the guidelines above.



# The Role Of Neighborhood Watch Members

If citizens get together to actively prevent crime half as often as criminals meet to create crime, the community would notice real change.

---

## **EYES AND EARS OBSERVATION**

Be aware of your surroundings and the people around you during the day. If you observe something suspicious, notify law enforcement as soon as you can and try to describe the activity as accurately as possible. Stay on the telephone so you can provide additional information that may help law enforcement officers responding to the call.

---

## **REPORT SUSPICIOUS PERSONS BY ...**

- Sex
- Race
- Height
- Weight
- Hair Color / Length
- Eyes / Glasses
- Tattoos / Scars
- Clothing
- Weapon
- Vehicle: Make/Model/Color/License Plate Number

---

## **SUSPICIOUS ACTIVITIES MAY INCLUDE:**

- Individual walking around a residence, looking into windows or trying to force open doors
- Individual carrying any kind of weapon
- Solicitors asking unusual questions, appearing uncertain of questions or the purpose for their questions
- Unusual noises for the time of day
- Telephone caller asking for credit card or bank account numbers
- Individual carrying property out of residence or business at unusual times
- Car driving past area repeatedly, or parking and no one exits
- Individual running from a residence or building

## **COMMON DRUG ACTIVITIES**

- Unusual or chemical odors coming from a residence
- Vacant or occupied house with unusually high amount of traffic to and from, especially late at night
- Double-parked cars in front of house
- Groups of people congregating on front steps of residence, or nearby
- People displaying large sums of cash, or carrying valuables into house but leaving without them

## **TEAMWORK**

Working together for the good of the Watch and your neighborhood. Help out neighbors by watching their homes when they are away on vacation or just at work. Maintain a lived-in look to neighbors' residence by picking up newspapers and mail; parking your car in their driveway, and putting garbage cans out on the day it is normally collected. By maintaining a lived-in appearance to homes, you and your neighbors are working together to prevent criminal activity in the area.

There are many other ways you can work with your neighbors. If a neighbor or family in your area is a victim of crime, Watch members can show support by going with them to court, or contacting a Victim Assistance Center for them.

## **PRACTICE PERSONAL SAFETY AND SECURITY**

Crime prevention is a way of life that offers greater security and peace of mind. Practice basic personal safety measures and always be aware of your surroundings, whether at home or away. Maximize home security by surveying and correcting security weaknesses in your residence. A law enforcement officer will survey your home with you and discuss ways to increase home security.

## **MEETINGS**

Regularly attend meetings and work with other members on the goals and initiatives of the Watch. Not only will you receive crime prevention training at meetings, but also you will benefit from meeting neighbors and keeping up with area concerns as they arise.

## A WATCH CAPTAIN

- Distributes information to members
- Recruits new members
- Provides current crime prevention information to members
- Updates Phone Trees
- Announces and advertises meetings
- Leads meetings
- Coordinates information with law enforcement liaison officer
- Develops agendas and finds guest speakers for meetings
- Delegates duties among members

## A WATCH MEMBER

- Attends meetings
- Works with other members on common goals
- Reports suspicious and criminal activity in area
- Looks after residences when neighbors are away
- Practices safety and security measures at home and work
- Supports the Captain in accomplishing goals
- Recruits new members